

## CENTRE PROCEDURES

### 46 Health and Safety Practices Standard: General

## IMMUNISATION POLICY

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### **Purpose:**

At Treetops Early Learning Centre we believe in supporting the choices of our whānau and kaiako in their beliefs regarding immunisation. We aim to provide an environment which fosters the positive development, wellbeing and safety of all our tamariki. In the event of an outbreak of some infectious diseases, such as measles and pertussis, unimmunised tamariki may be excluded from the centre, on advice from the Ministry of Health.

### **Policy:**

- All whānau will be asked to provide an up to date immunisation certificate on enrolment. If the immunisation certificate is not provided at the time of enrolment the Centre Administrator will request this proof 2 more times before tamariki are considered to be non-immunised. A request of proof must be documented within the notes section on Discover.
- All kaiako will be asked for proof of their current immunisation status. If there is an outbreak of a notifiable disease at the centre, management will take advice and guidance from the Ministry of Health.
- All information will be recorded on the immunisation register (Discover) and marked off on the enrolment form.
- No discrimination will be made to tamariki or kaiako who are not immunised.
- The Centre will provide information on immunisation.
- At all times the Centre will take advice and guidance from the Ministry of Health.
- If tamariki have not been immunised, whānau will be informed that they will be excluded from care during outbreaks of some infectious diseases, such as measles and pertussis, even if their child is well.

### **COVID-19:**

- All staff onsite will be required to abide by any Government mandate in regards to vaccinations.
- Centre Managers are responsible for ensuring the COVID immunisation record remains up to date and correct, with all staff vaccinations recorded.